ACTON HOUSING AUTHORITY

DATE October 23,1957

Sashen Brown
TOWER CLERK, ACTON

Minutes of the Regular Meeting, 5 October, 1987, 7:30 68 Windsor Avenue

Attendance: Marlin Murdock, James Sargent, Joseph Mercurio, Jean Schoch

Absent: Barbara Yates

- 1. Marlin Murdock, Chairman, called the Regular Meeting to order at 7:30 pm.
- 2. Joseph Mercurio moved to approve the minutes of the Regular Meeting of August 17,1987. Jean Schoch seconded the motion and all members approved.
- 3. Jean Schoch moved to approve the minutes of the Regular Meeting of September 14,1987. Joseph Mercurio seconded the motion and all members approved.
- 4. Joseph Mercurio moved that voucher #45 in the amount of \$140,754.55 be approved. Jean Schoch seconded the motion and all members approved.
- 5. Executive Director's Report
 - A. Leah Nazarian and Doli Atamian have asked to meet with the Board on October 19,1987 regarding an update of the housing needs of Boxboro.
 - B. The statistic quoted in the Middlesex News of 3.9% affordable housing in Acton was questioned. The Executive Director will contact EOCD and verify the figure.
 - C. The Board reviewed EOCD's budget caps of 6% for 667 and 5% for 705 for Acton's Annual Operating Budget.
 - D. The Board was informed that the Director is currently interviewing people for the position of Assistant Clerk/Housing Inspector.
 - E. The Board was made aware that there will be a meeting on elderly's abuse of alcohol on November 5,1987.
 - F. A seminar will be held on AIDS, October 8,1987 at the Acton Junior High School.
 - G. EOCD'S Annual Conference will be held in Danvers on November 13 & 14,1987.
 - H. The Board was informed that Na'Ama Ansell has been to the Authority to take pictures of the Authority's elderly, family, and 689 housing.
 - I. Chet Atkins' office informed the Authority that HUD has approved the 202 funding for the Larch Group.

- J. Bruce Wheeler, Developer, has met with the Director to discuss his proposed 75 unit development on Granite Road in Acton. The Director will ask the CDC to meet with him.
- K. Armand Dufresne has met with the Executive Director to discuss the Great Hill Project. At this time EOCD has not notified him on the HOP funding for "First Time Homeowners".

6. Old Business

A. Italo Visco's minutes of the September 24,1987 job meeting of McCarthy Village were presented. The Director stated two remaining concerns: 1.) the site grading , 2.) the problems with boiler room #5.

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JJ.

Joseph Mercurio	moved that the foregoing resolution be
adopted on introduced and read,	, which motion was seconded byJean Schoch
and upon roll call the "Ayes" a	and "Nays" were as follows:
AYES	HAYS
Marlin Murdock	
Jean Schoch Joseph Mercurio	
James Sargent	
he Chaliman thereupon declared	d sold motion carried and naid resolution adopted.
he following resolution was in	Joseph Hercurio
end in full and considered:	

That the ANA pay the additional cost of \$8,187.00(change order #6) for additional motten wood repair and glass replacement on time and materials basis throughout the complex.

C.

Joseph Mercurio	moved that the foregoing	resolution be
adopted as introduced and read, whi	Ich motion was seconded by	Jean School
and upon roll call the "Ayes" and '	"Hays" were as fullows:	
AYES		HAYS
Harlin Burdock Jean Schoch Joseph Bercurio James Sargent The Chaitman thereupon declared sal	ld motion carried and naid res	olution adopted.
The following resolution was introd	duced byJoseph_Mercuri	10
read in full and considered:		
That the AHA pay the addition installation of new skylight and other related work to enl	al cost of \$4,446(chane order in downspout, gutter, additional flagge the proposed breezeway.	17) for caming

- D. The Executive Director informed the Board that the Authority had received an Occupancy Permit for Eliot House. The Director stated that once the Permit was issued by the Town the clients moved back.
- E. The joint application for SRO (Single Room Occupancy) funding has been submitted to EOCD and DMH.
- F. The application for family and elderly housing funds has been submitted to EOCD.
- G. It was the sense of the Board that although Parker Village Trustees had not provided a breakdown of the Special Assessment that the Authority should pay the 1st installment. A letter will be sent explaining the Authority's position and requesting that the information be sent or be given to the Authority at the Annual Meeting of October 15,1987.
- H. The Board was informed that the Authority's Appeal to Labor and Industries has been dropped. EOCD has informed the Authority that they will allow budget revisions to cover the increases in salaries of the Maintenance Staff.

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7. New Business

- A. James Sargent informed the Board that he will be resigning as the State Appointee to the Authority as he will be moving after the first of the year. He requested that the members give some thought as to who would be appropriate to suggest to EOCD as a replacement.
- 8. The meeting adjourned at 9:00pm.
- 9. The next Regular Meeting will be held at 7:30pm, October 19,1987.

Respectfully Submitted,

Naomi E.McManus Executive Director